SHIV NADAR

UNIVERSITY

CHENNAI

ADMISSIONS 2025
INFORMATION & INSTRUCTIONS

Not with standing any Information or Instructions listed herein, Shiv Nadar University Chennai reserves the **right to make** necessary changes, if circumstances so warrant.

General Information

ADMISSION PROCESS

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▸ **There are only TWO Application Formats:**
   1. B Tech
   2. B Com / B Com (PA) / B Sc - Economics (Data Science) ▸ Common Application with Preference choices

▸ **Admission to Shiv Nadar University Chennai is basis performance in the entrance examination SNUCEE & subsequent Personal Interview of shortlisted Applicants. Weightage is also given to applicant's 12th Standard marks**

▸ **A small number of admissions may also be offered through direct interview (without appearing in SNUCEE), basis JEE Mains Score. However, this number is very small and appearing for SNUCEE offers a better probability of success.**
   ▸ Applicants with a minimum JEE Mains score of 90 percentile are eligible to apply through this route and must fill up their score in the Application Form.

▸ **There is no other pathway for admission to SNU Chennai.**

▸ **SNU Chennai does not publish the ranking list of candidates at any stage of the Admissions Process. Successful candidates at each stage are directly informed of their selection to their registered e-mail addresses.**

ELIGIBILITY

▶ **10th Standard Marks :** Only students who have secured a **minimum of 60% in aggregate** in 10th Standard Board Exams are eligible to apply.

▶ **12th Standard Marks :** Irrespective of performance in the SNUCEE, **only students who secure a minimum of 75% in aggregate** in 12th Standard Board Exams will be considered for the Interview stage / Admissions.

CATEGORY OF APPLICATION

CHOOSE YOUR CATEGORY CAREFULLY ONCE SELECTED AND SUBMITTED, IT CANNOT BE CHANGED	EXTRA WEIGHTAGE FOR SPORTS & EXTRA CURRICULAR CATEGORIES
• General • NRI • OCI / PIO • Foreign National • Sports – For Indian Students with outstanding National /International achievements • Extra-Curricular – For India Students with outstanding National / International recognition • Vidyagyan – Students from Vidyagyan Schools must apply under this category	• **Sports :** Please select this as category only if you have won medals in National / International competitions **during last 2 years** • **Extra Curricular :** Please select this category only if you have received outstanding National / International recognition **during last 2 years** • **NRI / OCI / PIO / Foreign National Students** who have outstanding achievements as detailed above in Sports or Extra-Curricular fields may give the details in the fields provided and it will be taken into account.

IMPORTANT INFORMATION

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- All relevant questions regarding the admission process are answered in this information deck. Please take a printout of this Information Page and refer to it for any clarifications.

- Emails / Messages / Calls regarding points already covered in this document **will not be responded to.**

- In case of specific queries NOT COVERED below, please send a mail ONLY to admissions@snuchennai. edu in. Communication to any other email-id will remain unanswered.

- Application Number must be mentioned in all Communication

IMPORTANT – KEEP COPIES OF FOLLOWING DOCUMENTS READY FOR UPLOADING IN THE SPECIFIED FORMATS

You will be required to upload the following documents once you complete filling up the Application and BEFORE you can go to the Application Fee Payment and Slot Selection Stages.

- Color Photo of Student
- Student's Signature
- 10th Mark Sheet
- 12th Mark Sheet (if results have been declared)
- Community Certificate (for SC / ST / BC / MBC, as applicable) – IF APPLICABLE
- Adhaar Card
- Foreign National Passport / OCI Card / PIO Card – IF APPLICABLE
- Parent's sponsor Letter for NRI Candidates
- Confirmation of NRI status from the concerned Embassy abroad
- Last 2 years' Sports Proficiency proof – IF APPLICABLE AND RELEVANT
- Extracurricular Activities Proficiency proof IF APPLICABLE AND RELEVANT
- Any other document that you may want to upload in the field given for same

Application

APPLICATION ... (1)

IMPORTANT : Note down "user-id" and "password" of your Application carefully. Use these to regularly access the Application Portal / Dashboard.

▸ **APPLICATION FEES ARE FOR APPLICATION SUBMISSION ONLY AND NOT FOR BOOKING SNUCEE SLOTS.**
  ▸ This Fee is not refundable under any circumstances; even if the desired SNUCEE slot is unavailable at the time of your slot booking.

▸ Start the Application **ONLY if you wish to seek admission to SHIV NADAR UNIVERSITY CHENNAI Campus.**
  ▸ This Application **is not valid for Shiv Nadar Institute of Eminence (SNIoE), NOIDA.**
  ▸ Shiv Nadar University Chennai is an independent Institute and Applications or Fee from / to NOIDA Campus are **not transferable.**

▸ **ONLY ONE application can be submitted for** each Program - Engineering or Commerce +Economics (Applications for Commerce & Economics is common).

▸ **SEPARATE APPLICATION FOR SEPARATE PROGRAMS :**
  ▸ However, if you wish to apply for more than one Program, e.g., for Engineering & also for Commerce / Economics,
  ▸ you may submit two separate applications and pay two Application Fees.
  ▸ You must use the same email-id, mobile number and Aadhaar number for both the Applications.
  ▸ You will have to appear for TWO Exams and will have to select TWO different SNUCEE slots for this purpose.

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▶ Fill up the application carefully and go through the details again before submitting the application. **Once the application is submitted, details cannot be changed.**

▶ **Your email-id, mobile number, and Aadhaar number, once registered, CANNOT be changed. The Aadhar number CANNOT be used to start another Application for the same Program.**

▶ **Applicant details**

  ▶ Ensure that the Applicant's Name, Gender, Email-id, Mobile Number & Aadhaar number are correctly filled in.

  ▶ Recheck to ensure that Name matches the spelling as per 12th Standard Mark Sheet.

▶ Be careful while selecting the DEGREE. Once selected and the Application is submitted, the degree of choice CANNOT be corrected.

▶ Select PROGRAM preferences carefully. **e.g. :**

▶ **Engineering** : Preference 1 – B Tech CSE (IOT), Preference 2 – B Tech CSE (Cyber Security), Preference 3 – B tech AI & DS.

▶ **Commerce & Economics :** Preference 1 – B Com (PA), Preference 2 – B Sc Economics (Data Science), Preference 3 _ B Com

▶ Please enter ALL preferences asked for. **Once preference is selected and submitted, the program preference priority CANNOT be changed.**

▶ **Entering 10th & 12th Standard Board Marks**

▶ Ensure that the marks are filled up accurately. **Once entered and submitted, they cannot be changed.**

▶ Any mismatch in marks entered and those reflected in the original certificates **will result in disqualification from the admission process.**

SNUCEE & Interview

SNUCEE .... (1)

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SNUCEE has to be taken ONLY at designated Exam Centers. Online Exam option is NOT available

▸ <u>Exam Hall capacities at all Venues are limited. Capacities cannot be increased, and slots are available strictly on "1ST - cum-1ST - reserved" basis.</u>

▸ IMMEDIATELY AFTER PAYING THE APPLICATION FEES, please go to your Application Portal / Dashboard and select your SNUCEE Centre, date and slot. Slots can be chosen only from available slots showing at the time of slot selection

▸ Slot booking must be done by the Applicant directly. SNUC cannot & does not book slots on behalf of an Applicant.

IMPORTANT

▸ Seating capacity for each slot at every Exam Center is fixed and cannot be increased.

▸ The availability of slots at the time of your slot selection is subject to prior bookings already received.

▸ If the desired City / Date / Slot is unavailable, select an alternative, available option. Change in the Exam Slot is not permitted. **Having a conflicting schedule with another Examination is not a valid reason for change of Exam Date.**

SNU Chennai is not responsible if your desired slot is unavailable at the time of slot booking and the Application Fee is non-Refundable

SNUCEE .... (2)

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Sl No.	Exam Centre	12th April 2025 (Saturday)		19th April 2025 (Saturday)		26th April 2025 (Saturday)		10th May 2025 (Saturday)		12th May 2025 (Monday)		24th May 2025 (Saturday)	
		9am-11am	1pm-3pm	9am-11am	1pm-3pm	9am-11am	1pm-3pm	9am-11am	1pm-3pm	9am-11am	1pm-3pm	9am-11am	1pm-3pm
1	SNUC Kalavakkam Campus												
2	Chennai - Non Campus Center												
3	Coimbatore												
4	Madurai												
5	Bangalore												
6	Hyderabad												
7	Vijayawada												
8	Mumbai												
9	Delhi												
10	Kolkata												
11	Trivandrum												
12	Dubai (Dubai time 9 am)												
	Slot Booking Closure (11.59 pm)	30th March		6th April		13th April		27th April		29th April		11th May	

- SNUC reserves the right to add additional SNUCEE schedules.
- SNUC does not provide any model QPs or QPs from earlier SNUCEEs.
- The broad syllabus of SNUCEE is based on syllabus of various Boards and is available on the website.

"SLOT BOOKING CLOSURE" means the last date for slot booking, SUBJECT TO slots still being available.

- Irrespective of "Slot Booking Closure" date mentioned above, Slot booking for a particular location for any SNUCEE Phase will close as soon as all available slots have been filled up.

  IMPORTANT : Once Application Fee is paid, please go to slot booking portal and book the SNUCEE slot immediately; otherwise, the venue / date / slot of your preference may not be available later.

- You will be allowed to select the Exam Slot only after completing the payment for the Application Fee.

- Select the Exam Centre, Exam Date and Exam Slot that suits you best from the available options. Before submitting slot selection, re-check to make sure that you have not made a mistake. Once selected, the Exam Centre, Date & Slot cannot be changed.

HALL TICKET FOR SNUCEE

▸ Exam Centre address will be available in your Hall Ticket.

▸ **SNUCEE Hall Ticket will be issued minimum 48 hours before the Exam date and will be available on Application Dashboard for downloading & printing.**

▸ Please take a clear print-out of the Hall Ticket and bring the physical copy to the SNUCEE Test Centre and ensure that you follow all the instructions given in the Hall Ticket.

ADMISSION INTERVIEW

Tentative Interview Schedule : Beginning May / End May / Beginning June 2025

▸ **The Interview dates are at the sole discretion of the University.**

▸ SNU Chennai does not publish the result / ranking list after the SNUCEE

▸ Applicants short-listed for the Interview Stage will be informed directly over their registered email-ids.

▸ The date and time slot for the Interview will be informed to the short-listed candidates.

▸ **No change in Interview schedule is possible.** Applicants must ensure that they are available and present for the interview at the allotted time. Should an Applicant miss the allotted Interview, his/her admission process may stand terminated.

▸ Only ONE Parent is allowed to accompany the applicant during the Interview. This is optional and the candidate may choose to attend the Interview alone.

▸ **JEE Mains Score Based Interview :** Shortlisted students will be called for Interview **AFTER publication of JEE ADVANCED results.**

Admission Offer
Document Verification
Orientation Program

ADMISSION OFFER

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- A Admission Offers for the 1st shortlist will be released within 7 days of EACH Interview date.
- SNU Chennai does not publish Ranking Lists after Personal Interviews..
- Applicants shortlisted for Admissions will be mailed Provisional Admission Offer directly over their registered email-ids.
- Successful applicants will have to accept the Provisional Admission Offer and make the Full Fee Payment within the due date mentioned in the Offer Letter.
- Full Fee consists of:
  1. University Fees (Tuition & Admission Fees)
  2. University Caution Deposit
  3. Hostel Fees or Transport Fee
  4. Opting for either a Hostel Facility or Transport facility and paying the applicable Fees is mandatory.

NOTE : Priority for Hostel accommodation is given to non-Chennai based students

The Admission Offer stands automatically withdrawn if Full Fee Payment is made by the date mentioned in the Admission Offer.

DOCUMENT VERIFICATION
(tentatively between end-July – mid August 2025)

- Admitted candidates will be required to visit the Campus for the Document Verification Process.
- Date, Time, and Process of Document Verification will be informed to the candidates over their registered email-ids.
- The Student, along with ONE Parent must be present at the appointed date and time along with all documents as mentioned in the communication.

Important : Presence of one parent and the student is mandatory during the Document Verification Process.

ORIENTATION PROGRAM
(Immediately after Document Verification)

- A Students who complete the Document Verification Process will be called for an Orientation Program ahead of the commencement of the 1st semester Academic Session.
- Information regarding Orientation Program will be conveyed to the students over their registered email-ids.
- 1st semester classes will commence immediately after the Orientation Program.

THANK YOU

- ‣ A This is an important document.
- ‣ Please take a print-out and refer to it if you have any doubts at any stage during Admissions Process
- ‣ Please note that mails which contain queries already answered in this document will not receive a response.